Doctoral Program Reference Rating Form

**To Applicant**

This rating form should be submitted by references familiar with the student’s academic and professional background and achievements in education. All recommendation will become part of the student’s permanent record and the property of Acacia University. The letters of recommendation will not be returned to the student or the individual completing the reference rating form. It is **highly** recommended that you provide this form to your references in electronic format.

**Applicant Information**

|  |
| --- |
| Applicant’s Full Name:  |
| Graduate Program: Doctor of Education in Educational Leadership |

**To Individual Providing the Reference**

Please complete this form by typing in the information requested *(sections will expand automatically as needed)* then print, sign, and date. Send the form directly to Acacia University by scanning the form and sending by email or fax. If you don’t have scanning capabilities, you may mail the form to the address below. The information supplied concerning the applicant will be used in the screening of applicants. No application will be considered without this information. Your cooperation is appreciated. *Note: These forms are confidential and should* ***not*** *be returned to the applicant.*

Please return this form to:

By mail: Acacia University

 Doctoral Selection Committee

 7665 S. Research Drive

 Tempe, AZ, 85284

By fax: (480) 428-6033

By email: admissions@acacia.edu

**Reference Information**

|  |
| --- |
| Name:  |
| Title:  |
| Place of Employment:  |
| Phone Number or email address:  |

How long have you known the applicant?

|  |
| --- |
|  |

In what capacity do you know the applicant?

|  |
| --- |
|  |

Please complete the chart below comparing the applicant with other persons of similar age and status.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Below Average | Average | Good | Outstanding | Exceptional | No Basis for Judgment |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| Intellectual Ability |[ ] [ ] [ ] [ ] [ ] [ ]
| Scholarship |[ ] [ ] [ ] [ ] [ ] [ ]
| Oral Expression (English) |[ ] [ ] [ ] [ ] [ ] [ ]
| Written Expression(English) |[ ] [ ] [ ] [ ] [ ] [ ]
| Social Attitude |[ ] [ ] [ ] [ ] [ ] [ ]
| Motivation |[ ] [ ] [ ] [ ] [ ] [ ]
| Research Aptitude |[ ] [ ] [ ] [ ] [ ] [ ]
| Professionalism |[ ] [ ] [ ] [ ] [ ] [ ]
| Leadership Skills |[ ] [ ] [ ] [ ] [ ] [ ]
| Organizational Skills |[ ] [ ] [ ] [ ] [ ] [ ]
| Enthusiasm |[ ] [ ] [ ] [ ] [ ] [ ]
| Team Oriented |[ ] [ ] [ ] [ ] [ ] [ ]
| Self-Confidence |[ ] [ ] [ ] [ ] [ ] [ ]
| Rapport with students, teachers, parents, and/or administrators |[ ] [ ] [ ] [ ] [ ] [ ]

Please provide a brief rationale for the above evaluation. Please reference specific events, accomplishments, or unusual circumstances which may provide us with added context into the strengths and weaknesses of the applicant.

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|  |

Once completed, please print, sign, and date this form and return it to Acacia University using one of the methods listed above.

Signature Date